

# P. O. BOX



Update on the Happenings of HCFA's Managed Care Systems and Support Operations

Health Plan Payment and Operations Support, CHPP - Health Care Financing Administration

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## REVISED MONTHLY MEMBERSHIP REPORT FOR RISK ADJUSTMENT - TESTING PROCESS - - DEADLINE DRAWING NEAR

As reported previously, HCFA has created data files to allow MCOs to test their interface with

the new version of the Monthly Membership Report. MCOs are to access the test region of GROUCH to download these files. **The information provided was generated in HCFA's own testing process and bears no resemblance to any real MCOs' monthly data.** In addition, while the payment data can be recreated by MCOs using the risk adjuster factor information in the test file, the adjustment data cannot. **The adjustment data is test only and cannot be related to the payment data.**

The deadline to complete your testing was September 30, 1999. While the data files will remain in test GROUCH for a period of time, MCOs are encouraged to complete their testing as soon as possible to allow sufficient time to resolve any problems. Please note that, as of December 1999, this new revised version of the report will be the only version produced and supported by HCFA.



## MOVING ENROLLMENT/ DISENROLLMENT TO THE HDC PRODUCTION ENVIRONMENT (USING IGS/TN3270/OCWEB CONNECT)

A number of MCO users are unaware that after you transmit your enrollment/disenrollment data to the HCFA Data Center (HDC), a **second step** is required to **move the data to production.**

This second step is an **EXECUTE statement** that is keyed in at the **TSO READY** prompt.

Prior to performing this second step, MCO user will create an enrollment/disenrollment data file and transfer the data (send to host) to the HCFA-defined preallocated dataset (Example: 'TOXX.@BGD5050.Transfer.Data').

Close the **FILE** window (you will still be at the **TSO READY**

prompt) and key-in the following **EXECUTE statement**:

### EX

'OG00.@BGD5080.JCLLIB(EFTSPLNP)'

This execute statement will then take the data in 'TOXX.@BGD5050.TRANSFER.DATA', and move it to the production environment to be processed. Wait about 15 minutes and the transmission can be viewed in MCCOY (Transfer Tracking Report). Any questions, please call the **DMCS Action Desk** at **(410) 786-6370**.

## CHANGES TO THE GHP PLAN MONTHLY PROCESSING SCHEDULE FOR JANUARY 2000

Staff from HCFA and the managed care organizations (MCOs) have been preparing for many months for their systems to transition successfully into the year 2000. Code has been renovated, checked and re-checked. Contingency plans have been prepared, validated and revised. Numerous reports and certifications have been completed and submitted.

In an effort to further facilitate

Y2K transition by the MCOs, we have revised the processing schedule for January 2000. The new due dates will allow more time for you to transmit your membership data to HCFA. These revised dates are only in effect for the month of January.



The new date on which your transmissions are due is January 12, one week later than normal.

As a result, the reports will be available a little later in the month. The MCCOY Enrollment and Working Aged Exception reports will be available on January 20 and the GROUCH reports will be available on January 25.

The HCFA Group Health Plan (GHP) System Monthly Operating Schedule for Calendar Year 2000 is now available at the HCFA's homepage. In September, we mailed a copy to your plan.

## OODLES OF DISCOVERIES

### Password Resets

A password requires a reset if you are locked-out of the HDC

(HCFA Mainframe), the HCFA Internet (requires filling-out the HCFA.GOV Screen), or it may be that the MCO user just received their password and paperwork from HCFA.

Normally, the latter would require you to put in the password that is **pre-set** by HCFA for the MCO user. However, sometimes this paperwork is received weeks or even a month after the user initially applied for this ID/password.

**HINT:** (If you are a first time user of this ID/ password, and it is more than '**60 Days**' you will need a **password reset**).

### WHO TO CALL?

If you need assistance there are currently **two Action Desks** handling all incoming Medicare managed care plan calls.

(HPPOS) action desk--(410) 786-7613--Program support or systems related questions  
(DMCS) action desk--(410) 786-3760--Data and technical file transfer questions

Although, Managed Care Plans (MCO) have an option to call the HCFA Data Center (HDC Action Desk) (410) 786-2580 (or toll free

1-800-5621963). We do not recommend it as your first call. We prefer MCOs to call one of the above numbers first.

**HINT:** (The **HPPOS** and **DMCS** action desks understand the MCO user community and can make a determination if your call warrants the HDC Action Desk's involvement. This also gives a more accurate record of MCO callers and problems that are occurring).

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### **Demographic Report**

In April 1999, there were a number of reports slated to be removed from the GROUCH system. Consequently, the Demographic Report was put on that list by mistake. We have since then put the report back on the menu for plans to retrieve. If you are still not able to retrieve this report in the GROUCH system, please call the DMCS action desk.

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### **Adjustment Reason Codes**

Below is the current list of Adjustment Reason Codes. Formerly, they were printed on the Beneficiary Adjustment Report (BAR). As this report has now been discontinued. The list of

adjustment reason codes is no longer available for your information. We plan to publish them in our user guides in the next version. In the meantime retain this list for reference.

Reason Code	Description
01	Notification of Death
02	Retroactive Enrollment
03	Retroactive Disenrollment
04	Correction of Enrollment Date
05	Correction of Disenrollment Date
06	Correction of Part A Entitlement
07	Retroactive Hospice Status
08	Retroactive ESRD Status
09	Retroactive Instit Status
10	Retroactive Medicaid Status
11	Retroactive SCC Change
12	Correction of Date of Death
13	Correction of Date of Birth
14	Correction of Sex
15	Retroactive change in DCG category
16	Gramm Rudman
17	RTG Change
18	AAPCC Rate Change
19	Correction of Part B Entitlement
20	Retroactive Working aged Status
21	Retroactive NHC Status
22	Disenroll Due to Prior ESRD
23	Demo Factor Adjustment

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